GENERAL TENDER TERMS & CONDITIONS FOR TENDER

This is a Tender and is being published on the web site of Kerala Cricket Association, for **"Supply and Installation of IP-Based CCTV Cameras and Allied Electrical Works for the Indoor Cricket Practice Facility at St. Xavier's – Kerala Cricket Association Ground, Thumba, Thiruvananthapuram."** The tender is invited from the experienced and eligible contractors through registered post/ speed post/courier. Prospective bidders willing to participate in this tender shall submit their tender.

The tender timeline is available in the critical date section of this tender published in www.keralacricketassociation.com

➢ Tender Process:

The tender process shall consist of the following stages:

- **Downloading of tender document:**

Tender document will be available for free download on www.keralacricketassociation.com

- However, tender document fees shall be payable at the time of bid submission as stipulated in this tender document.
- **Bid submission**: Bidders have to submit their bids along with supporting documents to support their eligibility, as required in this tender document by registered/speed post/courier only. No manual submission of bid is allowed and manual bids shall not be accepted under any circumstances.
- **Opening of Bid and Bidder short-listing**: The bids will be opened, evaluated and shortlisted as per the eligibility and technical qualifications. All documents in support of technical qualifications shall be submitted. Failure to submit the documents online will attract disqualification. Bids shortlisted by this process will be taken up for opening the financial bid.
- **Documents Comprising Bid:**
- Original of Signed Bounden Agreement. (as per sample form of bid attached in Kerala Stamp Paper worth Rs.200/-)
- Power of attorney (If Applicable /required- in Stamp Paper worth Rs.300/-.Extract of resolution of Board of directors of the firm, the case may be for signing the bid document (If Applicable), and Letter of Application.

- EMD details
- UTR receipt of the Bid document fee.
- Copy of PAN card
- Copy of GST registration Certificate.
- Copy of Contractor Registration Card
- Documents to prove qualification and experience in similar works.
- ITR statement for last 3 years Filled.
- Signed copy of Nomination and Declaration
- Form of Tender
- Signed copy of General tender terms
- Signed copy of Special Conditions of Contract
- Quoted Tender Schedule.

The Kerala Cricket Association doesn't take any responsibility for any technical snag or failure that has taken place during document submission.

Fixed price: Prices quoted by the Bidder shall be fixed during the bidder's performance of the contract and not subject to variation on any account. A bid submitted with an adjustable/ variable price quotation will be treated as non - responsive and rejected.

- **Bid Document Fees and Earnest Money Deposit (EMD) :**

The Bidder shall pay a tender document fee of **Rs.2,950** /- (including GST) and Earnest Money Deposit or Bid Security of **Rs. 27,000/-. The** Bid security is required to protect the purchaser against risk of Bidder's conduct, which would warrant the forfeiture of security.

Payment modes: The tender document fees and EMD can be paid in the following manner.

EMD should be in the form of DD in favor of the Secretary, Kerala Cricket Association, Thiruvananthapuram, payable at Thiruvananthapuram and Bid Document fee should be remitted to the ***A/C No. 13800100303237 IFSC: FDRL0001380 Bank: Federal Bank Ltd., Palarivattom, Ernakulam Branch*** and downloaded bank payment receipt should be submitted along with the Tender Documents.

➢ SUBMISSION PROCESS:

For submission of bids, all interested bidders have to submit their bids through *Registered post/ speed post/courier* to the address of the undersigned.

Specific Terms & Conditions for the Contractor

- Tender Schedule & Pricing Requirements: The tender schedule must include the rates for each item mentioned as per the submitted proposal. It should be prepared in the KCA-approved format and must comprehensively list all necessary components.
- The contractor is responsible for obtaining all necessary approvals and NOCs from relevant local authorities.

Secretary,
Kerala Cricket Association