

GENERAL TENDER TERMS & CONDITIONS FOR TENDER

This is a Pre-Qualification Tender and is being published on the website of Kerala Cricket Association, for **“Integrated Cricket Infrastructure Development Project at KCA Ground, Akathethara, Palakkad - Phase I - Land Development Works”**. The tender is invited from the experienced and eligible contractors through registered post/ speed post/courier. Prospective bidders willing to participate in this tender shall submit their tender.

The tender timeline is available in the critical date section of this tender published in www.keralacricketassociation.com

➤ **Tender Process:**

The tender process shall consist of the following stages:

- **Downloading of tender document:** Tender document will be available for free download on www.keralacricketassociation.com. However, tender document fees shall be payable at the time of bid submission as stipulated in this tender document.
- Bidders should have a valid registration certificate issued by Kerala PWD/Central PWD/Other Central or State Government Departments/State or Central Public Sector Undertakings etc.
- **Site Visit:** Bidders are advised to inspect and examine the site and satisfy themselves before submitting their tenders as to the nature of the site, the means of access to the site, accommodation and other facilities they may require, and in general shall themselves obtain all necessary information as to the risks, contingencies and other circumstances which may influence/affect their tender. A bidder shall be deemed to have full knowledge of the site, whether he inspects it or not and no extra charges consequent upon any misunderstanding or otherwise shall be allowed. The costs of visiting the site shall be at the bidder's own expense
- In case of any clarifications and site inspection, please contact:
Er. Sishan Sharafudeen,
Manager (QS & Billing) KCA.
Ph:7338938126
email: engineering@keralacricket.in
- **Preparation of Tenders:** The bidder shall bear all costs associated with the preparation and submission of the tender. The tender and all related correspondence shall be in

English. The bidder shall submit the Financial Bid/BOQ in the prescribed format without altering any descriptions, ensuring that all mandatory fields are completed. The quoted rates shall be firm and fixed for the entire contract period, inclusive of all applicable duties, taxes and statutory levies (except GST), and no escalation or additional claim shall be entertained.

- The tender shall remain valid for 90 days from the date of opening. Only responsive bids complying with all tender conditions without modification shall be considered. Canvassing is strictly prohibited and will result in rejection of the bid. Bidders having near relatives employed with KCA shall disclose the same, failing which they may be disqualified from the tender process and future participation in KCA tenders.
- **Bid submission:** Bidders have to submit their bids along with supporting documents to support their eligibility, as required in this tender document by registered/speed post/courier only. No manual submission of bid is allowed and manual bids shall not be accepted under any circumstances.
- **Opening of Technical Bid and Bidder short-listing:** The technical bids will be opened, evaluated and shortlisted as per the eligibility and technical qualifications. All documents in support of technical qualifications shall be submitted. Failure to submit the documents online will attract disqualification. Bids shortlisted by this process will be taken up for opening the financial bid.
- **Opening of Financial Bids:** Bids of the qualified bidder's shall only be considered for opening and evaluation of the financial bid on the date and time mentioned in critical date's section.
- The KCA reserves the right to accept or reject any tender, and to annul the Tendering process and reject all Tenders at any time prior to contract award and in that event return the EMD submitted by the Bidders.
- **Award of Contract:** The bids received shall be evaluated by KCA, and negotiations may be conducted with the shortlisted bidder(s), if required. Based on the evaluation and negotiation process, the successful bidder shall be notified through e-mail and/or issuance of a Work Order by the Kerala Cricket Association. KCA reserves the right to accept or reject any bid, including the lowest bid, without assigning any reason thereof.
- The successful bidder shall, within 15 days from the date of receipt of the Work Order, execute the agreement and furnish a Performance Security equal to 5% of the contract

value in the form prescribed by KCA. The Performance Security shall be released upon successful completion of the Defect Liability Period.

- **Documents Comprising Bid:**

- I. The First Stage - Pre-Qualification or Technical Cover:**

Pre-Qualification or Technical proposal shall contain the following documents which every bidder has to submit:

Cover No. 1 – “Bid Agreements, EMD and Pre-Qualification Documents” containing

The cover marked as ‘Cover Number – 1’ is meant for 'Bid Agreements, EMD and Pre-Qualification Bid/Technical bid' and should contain:

1. Original signed Bounden Agreement on Kerala Stamp Paper worth Rs. 200/- in the prescribed format.
2. Power of Attorney, Board Resolution/Authorization Letter and Letter of Application, wherever applicable.
3. Earnest Money Deposit (EMD)
4. UTR receipt towards Bid Document Fee.
5. Copy of PAN Card
6. Copy of GST Registration Certificate.
7. Documents establishing the bidder's financial capability, including:
 - i. Solvency Certificate issued by a Nationalized/Scheduled Bank for an amount equal to 50% of PAC (issued within six months prior to bid submission).
 - ii. Annual Turnover statements demonstrating a turnover of at least 75% of PAC in any three years during the last five years.
 - iii. Audited Financial Statements for the last three financial years.
8. Documents establishing qualification and experience in similar works.
9. Signed copies of:
 - a. Nomination and Declaration
 - b. Form of Tender
 - c. General Tender Conditions
 - d. Special Conditions of Contract
 - e. Technical Specifications
 - f. Conditions Governing Execution of Work and Contractor's Responsibilities
 - g. Valid Contractor License.

The Kerala Cricket Association doesn't take any responsibility for any technical snag or failure that has taken place during document submission.

II. The Second Stage – Financial Cover :

The Bidder shall complete the Price bid (TENDER SCHEDULE) as per format given for downloading along with this tender.

Cover No. 2 – “Price Bid” containing

The cover marked as 'Cover Number – 2' is meant for - 'Price Bid' and should contain

- **Tender Schedule** (The Bidder shall complete the Price bid (Tender Schedule) as per format given for downloading along with this tender.)

Fixed price: Prices quoted by the Bidder shall be fixed during the bidder's performance of the contract and not subject to variation on any account. A bid submitted with an adjustable/variable price quotation will be treated as non - responsive and rejected.

- **Bid Document Fees and Earnest Money Deposit (EMD):**

The Bidder shall pay a tender document fee of **Rs. 11,800** /- (including GST) and Earnest Money Deposit or Bid Security of **Rs. 2,00,000/-**. The Bid security is required to protect the purchaser against risk of Bidder's conduct, which would warrant the forfeiture of security.

Payment modes: The tender document fees and EMD can be paid in the following manner.

EMD should be in the form of DD in favor of the Secretary, Kerala Cricket Association, Thiruvananthapuram, payable at Thiruvananthapuram and Bid Document fee should be remitted to the *A/C No. 13800100303237 IFSC: FDRL0001380 Bank: Federal Bank Ltd., Palarivattom, Ernakulam Branch* and downloaded bank payment receipt should be submitted along with the Tender Documents.

**The Secretary
Kerala Cricket Association**