

KERALA CRICKET ASSOCIATION
TENDER NOTICE: ENGAGEMENT OF EVENT MANAGEMENT
AGENCY/COMPANY IN CONNECTION WITH INAUGURATION CEREMONY
OF CONSTRUCTION OF TWIN CRICKET GROUNDS AND AMENITIES
AT AKATHETHARA, PALAKKAD

Tender NO.KCA/TNDR/Event Management-Palakkad/2026

14.02.2026

Kerala Cricket Association (KCA) hereby invites proposals from professional, licensed, and experienced event management agencies/companies for providing event management services in connection with inauguration ceremony of construction of twin cricket grounds and associated amenities at Akathethara, Palakkad, scheduled to be held on 27th February 2026. The inaugural ceremony is anticipated to host an audience of approximately 500 - 600 attendees, including dignitaries, officials, invited guests, media representatives etc.

This is a single-stage bidding process wherein both technical credentials, and financial proposal are invited for evaluation.

Eligibility Criteria:

Companies/Firms which have a minimum of 5 years of experience and having valid licenses and sanctions in providing the similar services may apply. Tender shall be submitted in Two Separate envelops or separately.

Dates of Tender Process:

Tender Release Date: 14.02.2026

Site Visit window: 15.02.2026-17.02.2026

Last date and time of receipt of tender: 20.02.2026, 4 PM

Tender opening date and time: 20.02.2026, 5 PM

"Late submissions shall be rejected"

Site Visit:

Interested firms shall visit the site prior to submission of their proposal to familiarize with the scope of work, including the exact requirements, quantities, and specifications of the items involved. For details related to the site visit, please contact: Sri.T.Ajit Kumar, Treasurer, Kerala Cricket Association, Ph: 8086073285.

Tender Submission:

All interested firms are kindly requested to submit their Proposal with the following details, along with the duly filled **Annexure A** (Conflict of Interest Declaration to be typed on letterhead and signed) & **Annexure B** Part I Technical details including company profile, the proposal etc Part II Financial Bid (**based on site visit and scope of work including required items with specifications and required quantities**). (Annexure A & Annexure B enclosed with tender notice).

- Company profile.
- Have executed at least 3 similar public/institutional events in last 3 years with value not less than ₹20 lakhs each. – List of present and past clients.
- Copy of Audited financial statements or ITR for last 3 financial years.
- Statutory registrations:
 - PAN
 - GST Registration
 - Firm/Company Registration
- Documents for proving financial stability and technical capabilities, and any certifications should be submitted along with the application.
- Conceptualization, detailed event plan and execution schedule.
- Any additional value propositions.

Tender Submission Deadline & Submission Mode:

Tender shall be submitted either electronically or in physical form to the Secretary, Kerala Cricket Association, KCA Complex, Thycaud, Thiruvananthapuram, on or before **20th February 2026 by 4:00 PM**.

The tender along with all required documents must be submitted, either:

- Via email to: office@keralacricket.in or

- In physical form at:

The Secretary

Kerala Cricket Association

KCA Complex, T.C. 28/152

Thycaud, Thiruvananthapuram – 695014

Subject: "Tender: Event Management Companies – Inauguration Ceremony of Construction of the Twin Cricket Grounds, Akathethara, Palakkad."

Late tenders will not be accepted.

Evaluation:

All the submitted proposals will be reviewed and evaluated by the evaluation committee.

Contact Information:

For any queries or clarifications, please contact:

Phone: 0471 2326522

Email: office@keralacricknet.in

Discretion:

Secretary, KCA reserves the right to accept/reject any or all application and may also cancel the tender notice and call fresh notice without assigning any reason thereof.

The selected agency shall indemnify KCA against all claims, losses, damages arising from negligence, statutory violations, accidents or third-party claims. Neither party liable for delay due to natural calamity, government orders, war, etc.

Secretary

Kerala Cricket Association

Date: 14.02.2026