

## **KERALA CRICKET ASSOCIATION (KCA)**

### **EXPRESSION OF INTEREST (EOI)**

#### **CONCEPT DEVELOPMENT, DESIGN AND EXECUTION FOR THE INTERIOR WORKS IN PAVILION BUILDING AT KCA CRICKET GROUND, MANGALAPURAM, THIRUVANANTHAPURAM**

##### **1. Introduction**

Kerala Cricket Association (KCA) hereby invites Expression of Interest (EOI) from professional / licensed / experienced firms for the concept development, design and execution for the interior works in Pavilion Building, Mangalapuram, Thiruvananthapuram.

This is a single-stage EOI process wherein both technical credentials and a financial proposal are invited for evaluation and selection. Selection will be based on technical credentials and conceptual design proposal.

##### **2. Scope of Work**

The proposed work shall cover the complete interior works of the G+2 floors of the building, detailing every aspect of the interior fit-out. This includes, but is not limited to:

- Preparation of detailed furniture layouts
- Selection and execution of painting schemes
- Installation of cupboards, racks, and other built-in elements

The selected firm will be responsible for:

- Developing conceptual designs, providing material recommendations, and ensuring effective space optimization
- Preparing and presenting a 3D walkthrough video following concept development for client approval
- Executing the approved designs using quality materials in line with the specifications

- Ensuring all works are carried out in alignment with KCA's technical standards and guidelines

### **3. Site Visit Requirement**

- Firms must visit the site prior to submitting the proposal in order to understand the existing layout and practical conditions.
- **For arranging site visits and for any other details and drawings, please contact:**  
**Mr. Sishan Sharafudeen – +91 73389 38126**

### **4. Submission Requirements**

The bid proposal must be submitted in a sealed cover or via email, clearly labelled “EOI – The Concept Development, Design and Execution for the Interior works in Pavilion Building, Mangalapuram, Thiruvananthapuram” and should include:

#### **(A) Technical Proposal:**

- Company Profile
- Details of major similar works undertaken in the past 5 years, with:
  - Name of client, Nature of project, Value of work, Completion certificate copies
- GST and organisational registrations
- Bank Details (attested copy for payment)
- Conflict of Interest Declaration (Annexure A)
- Details of the site visit conducted
- Proposed concept notes and rough layout (if available)

#### **(B) Financial Proposal:**

- A detailed cost estimate, with separate breakup for:
  - Design & Walkthrough Charges
  - Material specification and Labour Costs
  - Taxes (to be shown separately)
- Price validity for a period of 3 months (\*no price escalation will be entertained)

## 5. Evaluation Criteria

The selection will be based on the following weighted criteria:

<b>Criteria</b>	<b>Weightage</b>
Relevant Experience & Credentials	30%
Quality of Concept Note/Initial Ideas	25%
Quality & Detailing of Similar Past Work	15%
Financial Proposal	25%
Site Visit & Understanding	5%

KCA reserves the right to seek clarification, call for presentations, or reject any proposal without assigning any reason.

## 6. Execution Timelines

- Submission of walkthrough video: within 10 days of award
- Finalization of design and commencement: within 5 days of approval
- Completion of all works: within 60 days from work order

## 7. Design Ownership & Confidentiality

All designs, drawings, and walkthroughs submitted and approved shall become the exclusive property of KCA. The firm shall maintain confidentiality regarding all office plans and layouts.

## 8. Contact Details for Clarification

For any clarification regarding the EOI, please contact:

Phone: 0471-2326522

Email: [office@keralacricknet.in](mailto:office@keralacricknet.in)

## 9. General Terms

- KCA may negotiate rates before final award.
- Submission of EOI does not guarantee award of work.
- No cost incurred for preparing the proposal shall be reimbursed.

## 10. Submission Deadline

The EOI along with all required documents must be submitted on or before

**16.10.2025, 5.00 PM:**

- Via email to: [office@keralacricket.in](mailto:office@keralacricket.in)
- In physical form at:

The Secretary  
Kerala Cricket Association  
KCA Complex, T.C. 28/152,  
Thycaud, Thiruvananthapuram – 695014

Subject: "EOI – The Concept Development, Design and Execution for the Interior works in Pavilion Building, Mangalapuram, Thiruvananthapuram"

## 11. EOI Opening Schedule

- Opening Date and Time of EOI Proposals: **17.10.2025, 4:00PM**

*Note: No Extension Shall be provided*

Secretary KCA, reserves the right to accept/reject any or all application of Expression of Interest (EOI) and may also cancel the Expression of Interest (EOI) notice and call fresh notice for Expression of Interest (EOI) without assigning any reason thereof.

**Secretary**

**Kerala Cricket Association**

**Date:**

*Annexure A – Conflict of Interest Declaration  
To be typed on letterhead and signed*