

## **GENERAL TENDER TERMS & CONDITIONS FOR TENDER**

This is a Pre-Qualification Tender and is being published on the website of Kerala Cricket Association, for “**Design, Analysis, Implementation & Execution of the Retaining Structures at KCA Cricket Ground, Mangalapuram.**”. The tender is invited from the experienced and eligible contractors through registered post/ speed post/courier. Prospective bidders willing to participate in this tender shall submit their tender.

The tender timeline is available in the critical date section of this tender published in [www.keralacricketassociation.com](http://www.keralacricketassociation.com)

### ➤ **Tender Process:**

The tender process shall consist of the following stages:

- **Downloading of tender document:**

Tender document will be available for free download on [www.keralacricketassociation.com](http://www.keralacricketassociation.com)

- However, tender document fees shall be payable at the time of bid submission as stipulated in this tender document.
- **Bid submission:** Bidders have to submit their bids along with supporting documents to support their eligibility, as required in this tender document by registered/speed post/courier only. No manual submission of bid is allowed and manual bids shall not be accepted under any circumstances.
- **Opening of Technical Bid and Bidder short-listing:** The technical bids will be opened, evaluated and shortlisted as per the eligibility and technical qualifications. All documents in support of technical qualifications shall be submitted. Failure to submit the documents online will attract disqualification. Bids shortlisted by this process will be taken up for opening the financial bid.
- **Opening of Financial Bids:** Bids of the qualified bidder's shall only be considered for opening and evaluation of the financial bid on the date and time mentioned in critical date's section.

- **Documents Comprising Bid:**

**I. The First Stage - Pre-Qualification or Technical Cover:**

Pre-Qualification or Technical proposal shall contain the following documents which every bidder has to submit:

**Cover No. 1 – “Bid Agreements, EMD ,Pre-Qualification Documents, Project Proposal & Technical Feasibility Report” containing**

The cover marked as ‘Cover Number – 1’ is meant for 'Bid Agreements, EMD and Pre-Qualification Bid/Technical bid’ and should contain:

1. Original of Signed Bounden Agreement. (as per sample form of bid attached in Kerala Stamp Paper worth Rs.200/-)
2. Power of attorney/ Joint Venture Agreement (If Applicable/required- in Stamp Paper worth Rs.300). Extract of resolution of Board of directors of the firm, the case may be for signing the bid document (If Applicable), and Letter of Application
3. EMD details
4. UTR receipt of the Bid document fee.
5. Copy of PAN card
6. Copy of GST registration Certificate.
7. Documents to prove financial capabilities.
- 8. Project Proposal with Technical Feasibility Report**
9. Documents to prove qualification and experience in *similar works*.
10. Audited financial statement for last 3 years Filled.
11. Signed copy of Nomination and Declaration
12. Form of Tender
13. Signed copy of General tender terms
14. Signed copy of Special Conditions of Contract
15. Signed copy of Technical Specifications

The Kerala Cricket Association doesn't take any responsibility for any technical snag or failure that has taken place during document submission.

## **II. The Second Stage – Financial Cover :**

The Bidder shall complete the Price bid (TENDER SCHEDULE) as per format given for downloading along with this tender.

### **Cover No. 2 – “Price Bid” containing**

The cover marked as 'Cover Number – 2' is meant for - 'Price Bid' and should contain

- **Tender Schedule** (The Bidder shall complete the Price bid (Tender Schedule) as per format given for downloading along with this tender.)

*Fixed price: Prices quoted by the Bidder shall be fixed during the bidder's performance of the contract and not subject to variation on any account. A bid submitted with an adjustable/ variable price quotation will be treated as non - responsive and rejected.*

### **• Bid Document Fees and Earnest Money Deposit (EMD):**

The Bidder shall pay a tender document fee of **Rs. 5,900 /-** (including GST) and Earnest Money Deposit or Bid Security of **Rs. 2,50,000/-**. The Bid security is required to protect the purchaser against risk of Bidder's conduct, which would warrant the forfeiture of security.

**Payment modes:** The tender document fees and EMD can be paid in the following manner.

EMD should be in the form of DD in favor of the Secretary, Kerala Cricket Association, Thiruvananthapuram, payable at Thiruvananthapuram and Bid Document fee should be remitted to the *A/C No. 13800100303237 IFSC: FDRL0001380 Bank: Federal Bank Ltd., Palarivattom, Ernakulam Branch* and downloaded bank payment receipt should be submitted along with the Tender Documents.

➤ **SUBMISSION PROCESS:**

For submission of bids, all interested bidders have to submit their bids through *Registered post/ speed post/courier* to the address of the undersigned.

**Specific Terms & Conditions for the Contractor**

- **Tender Process & Feasibility Report Submission:** As part of the bidding process, the bidders are allowed to propose innovative and technically sound solutions. All bidders must submit a **Technical Feasibility Report** along with their proposals.
- **Tender Schedule & Pricing Requirements:** The tender schedule must include the rates for each item mentioned as per the submitted proposal. It should be prepared in the KCA-approved format and must comprehensively list all necessary components.
- The contractor is responsible for obtaining all necessary approvals and NOCs from Geology, Panchayath, and other relevant local authorities.

**Secretary,**

Kerala Cricket Association K.C  
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