

## **GENERAL TENDER TERMS & CONDITIONS FOR TENDER**

This is a Pre Qualification Tender and is being published on the web site of Kerala Cricket Association, for “**Daily upkeep and maintenance of Practice Turf pitches, centre pitches, Cricket Play Fields and allied routine works of various Grounds owned or managed by KCA for the period of three years (2022–2025)**”. The tender is invited, in three cover system, from the experienced and eligible contractors through registered post / speed post/courier. Prospective bidders willing to participate in this tender shall submit their tender.

The tender timeline is available in the critical date section of this tender published in [www.keralacricketassociation.com](http://www.keralacricketassociation.com)

### **Tender Process:**

The tender process shall consist of the following stages:

#### **Downloading of tender document:**

- Tender document will be available for free download on [www.keralacricketassociation.com](http://www.keralacricketassociation.com)
- However, tender document fees shall be payable and proof of such payment should be submitted along with bid submission as stipulated in this tender document.
- **Bid submission:** Bidders have to submit their bids along with supporting documents to support their eligibility, as required in this tender document by registered/speed post only. No manual submission of bid is allowed and manual bids shall not be accepted under any circumstances.
- **Opening of Technical Bid and Bidder short-listing:** The technical bids will be opened, evaluated and short listed as per the eligibility and technical qualifications. All documents in support of technical qualifications shall be submitted. Failure to submit the documents as stipulated will attract disqualification. Bids short listed by this process will be taken up for opening the financial bid.
- **Opening of Financial Bids:** Bids of the qualified bidder's shall only be considered for opening and evaluation of the financial bid on the date and time mentioned in critical date's section.
- **Documents Comprising Bid:**

#### **The First Stage (Pre-Qualification or Technical Cover based on 3 cover tender system):**

Pre-Qualification or Technical proposal shall contain the following documents which every bidder has to submit:

### ***Cover No.1- “ Bid agreements” containing***

1. Original of Signed Bounden Agreement. (as per sample form of pre-qualification bid attached in Kerala Stamp Paper worth Rs.200/-)
2. Power of attorney (If Applicable /required- in Stamp Paper worth Rs.300/-). /extract of resolution of Board of director’s of the firm, the case may be for signing the bid document (If Applicable), and Letter of Application.
3. Proof of renitence ( UTR) of Bid document fee.

### **Cover No.2- “Pre Qualification documents” containing**

The cover marked as ‘Cover Number – 2’ is meant for 'Pre Qualification Bid/Technical bid’ and should contain:

1. Documents to prove qualification and experience in ***at least 1 similar work of PAC amounting to Rs. 50,00,000/-***
2. Statements to prove Annual turnover equal to 75% of the quoted amount in any three years within the last 5 years
3. Audited financial statement and Income Tax Returns for last 3 years.
4. Copy of Joint Venture Agreement (If Applicable).
5. Copy of PAN card
6. Copy of GST Certificate Registration
7. All following tender documents, duly signed.
  - a. General Conditions of Contract and Instruction to Tenderers.
  - b. General conditions of contract.
  - c. Technical specifications
  - d. Bid document-Part-I,Pre-Qualification Bid.

The Kerala Cricket Association doesn’t take any responsibility for any technical snag or failure that has taken place during document submission.

#### **• The Second Stage (*Financial Cover or as per tender cover system*):**

The Bidder shall complete the Price bid (TENDER SCHEDULE) as per format given for download along with this tender.

### **Cover No.3 – Price Bid**

The cover marked as 'Cover Number – 3' is meant for - 'Price Bid’ and should contain ***Tender Schedule*** ( The Bidder shall complete the Price bid ( Tender Schedule) as per format given for download along with this tender.)

***Fixed price: Prices quoted by the Bidder shall be fixed during the bidder's performance of the contract and not subject to variation on any account. A bid submitted with an adjustable/ variable price quotation will be treated as non - responsive and rejected.***

- **Tender Document Fees and Earnest Money Deposit (EMD)**

The Bidder shall pay a tender document fee of **Rs. 8900** /-(including GST). There is no need of EMD as the major part of this work is supplying skilled labours.

**Payment modes:** The tender document fees can be paid in the following manner.

Bid Document fee should be remitted to the *A/C No. 13800100303237 IFSC: FDRL0001380 Bank: Federal Bank Ltd., Palarivattom, Ernakulam Branch* and downloaded bank payment receipt should be submitted along with the Tender Documents.

**SUBMISSION PROCESS:**

For submission of bids, all interested bidders have to submit their bids through Registered post/ speed post to the address of the undersigned.

**Secretary,**

Kerala Cricket Association  
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